

**Congratulations on your successful admission to Chungnam National University!**

Please make sure you fully understand the content below so as not to be at a disadvantage for your admission.

◎ Information about issuance of an Official Certificate of Admission and Visa:

CNU Office of International Affairs ☎+82-42-821-8822(China), 8824(Other Countries)

CNU 100년,  
위대한 미래를 향한

새로운 출발

# Important Notes for Successful Applicants Undergraduates\_Spring 2021

2020. 12.



국제교류본부

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# I. Tuition

## 1. Tuition Payment

A. Period: Jan. 12<sup>th</sup>(Tue) 2021 ~ Jan. 15<sup>th</sup>(Fri) 2020 09:00~16:00 [Regular Banking Hours]

### B. How to Pay

#### 1) Payment in Korea

- Designated Banks: Any KEB Hana Bank, Woori Bank and Nonghyup Bank(NH)
- Using Virtual Payment Account: Make a deposit from any bank(deposit without a bankbook, internet banking, phone banking, CD/ATM, etc.) to a personal account number on the tuition bill
  - ※ Applicants do not have to pay the tuition in applicant' s name and students are responsible for paying any additional bank fees
- Using Credit Card: HANA Bank card holders and Woori Bank card holders can visit the bank or pay through the bank' s web site

#### 2) Payment out of Korea[Transfer money from abroad to CNU]

- ▶ Sender' s name must be identical to the student' s name on passport.
- ▶ Account number will be Individually informed
- ▶ Students who transfer money from abroad must send the below form to okcnu@cnu.ac.kr immediately after transferring money.

Degree	Department of Major	Applicant's name (On passport)	Date Tuition was sent (yy/mm/dd)	Name of Person who sent Money
Freshman/ Transfer				

\* 1,000 KRW = 1 USD

\* When paying tuition, add a bank charge of 100 USD.

\* Tuition paid in excess is refundable.

### C. Printing the Tuition Bill

1) Period: Accessible from Jan. 8<sup>th</sup>(Fri) 2021 10:00

2) CNU web site(<http://plus.cnu.ac.kr>)→대학생활→학생민원서비스→“신입생 등록금고지서 출력 (<http://cnuis.cnu.ac.kr/EntUrgNotiQ.jsp>)”

3) Password: Date of Birth(yyyymmdd)

### D. Installment Payments[※ Payments within Korea only]

1) For students unable to pay tuition all at once, paying in installments is possible

2) Period of Application: Jan. 6<sup>th</sup> (Wed) ~ Jan. 7<sup>th</sup> (Thu) 09:00 ~ 18:00

3) How to apply: CNU web site(<http://plus.cnu.ac.kr>)→대학생활→학생민원서비스→“신입생 등록금 분납신청(<http://cnuis.cnu.ac.kr/EntLoginPpaid.jsp>)”

#### 4) Payment Period

- First Payment: Jan. 12<sup>th</sup>(Tue) 2021 ~ Jan. 15<sup>th</sup>(Fri) 2021 09:00~16:00

- Second Payment: Mar. 23<sup>th</sup>(Tue) 2021 ~ Mar. 24<sup>th</sup>(Wed) 2021 09:00-23:00
- How to Pay: Same as Section 1.-B. How to Pay

5) Amount of each Installment

- First Payment: the First Tuition Fee
- Second Payment: the Balance of the Total Tuition Fee

6) Notice

- If students do not pay within the above period, the installment payment will be canceled and you must pay all the remaining tuition within additional payment period
- Confirmation of each installment payment will be sent to your mobile phone via a text message. In addition, you can confirm your payments at your department' s office.

E. Notice about Payments

- 1) If the successful applicant does not pay tuition within the tuition payment period, he or she will be excluded from the admission list.
- 2) Tuition should be paid during regular banking hours(09:00~16:00).
- 3) Successful applicants must submit their tuition bill at the bank even if on a full scholarship. If not, admission will be automatically rescinded.
- 4) After payment, please confirm that the payment has been successfully posted.
  - ※ Confirm the status of your tuition payment by checking “등록금고지서 출력” on CNU web site (<http://www.cnu.ac.kr>)
  - ※ Please call the Office of Financial Affairs(☎+82-42-821-5133) if problem arises

2. Notice of Payments

- A. An applicant who wants to renounce his or her enrollment at CNU after completing all of the registration procedures should submit a Registration Waiver Form and a Tuition Refund Request Form to the Office of International Affairs no later than Feb. 19<sup>th</sup> (Fri) 2021.
- B. CNU will refund tuition to the renouncer for predetermined conditions, which is in accordance with the second clause of Article 6 in the Rules of University Tuition.

Time Frame for Possible Tuition Refund	Possible Tuition Refund Amount
Before the start of the semester	All tuition fees
Before 30 days after the start of the semester	5/6 of tuition fees
Before 60 days after the start of the semester, but after 30 days from the start of the semester	2/3 of tuition fees
Before 90 days after the start of the semester, but after 60 days from the start of the semester	1/2 of tuition fees
Over 90 days after the start of the semester	Non-refundable

## II. Documents to be Submitted by Successful Applicants

### 1. Diploma/Graduation(Degree) Certificate

#### A. Applicants who graduated from a university in Korea

※ Applicants who completed course work(or not graduate) have to finish drop-out procedure in the previous school no later than Feb. 19<sup>th</sup>(Fri) 2021

Applicants who submitted a certificate of expected degree or completion must submit their official graduation certificate(diploma) and transcript.

#### B. Applicants who graduated from a university outside of Korea

Applicants who did not submit an official graduation certificate either notarized by the embassy or by apostille must submit their graduation certificate(diploma) and transcript which have been notarized by the embassy or by apostille.

※ For applicants who graduated from a university in China: <http://www.chsi.com.cn>

#### C. Where and when to submit: Office of International Affairs(E1-1) Room 206

- Applicants who graduated from a university in Korea: Mar. 2<sup>nd</sup>(Tue) 2021 ~ Mar. 12<sup>th</sup>(Fri) 2021

- Applicants who graduated from a university outside Korea: by Jan. 8<sup>th</sup>(Fri) 2021

※ Your enrollment can be canceled if you do not submit your graduation certificate(diploma)

### 2. Application for a Student Card(Smart Card)

#### A. Period: from Mar. 2<sup>nd</sup> (Tue) 2021

#### B. Location: the First Student Hall (1학생회관) KEB Hana Bank(W-8)

#### C. Please bring your photo(3×4cm), Identification card(passport or Alien Registration Card etc.)

#### D. Method: Detailed information will be provided after admission.

※ The bank will utilize the photo that you submitted during the application procedure

## III. Course Registration

### 1. Date and Time: Feb. 15<sup>th</sup>(Mon) 2021 ~ Feb. 16<sup>th</sup>(Fri) 2021(09:30~18:00)

※ Refer to CNU web site “학사일정”

### 2. How to Register: After reading the “Course Handbook(수강편람)” carefully and a consultation with their department office, successful applicants must register for their courses through the web site(<http://cnuis.cnu.ac.kr/>)

### 3. Notice

#### A. Successful applicants must register for their courses after a consultation with their department office within the above period, after paying the tuition

#### B. Login to the web site(<http://cnuis.cnu.ac.kr/>) with your ID(application number) and password(birthday-yyymmdd) and register for courses. After registration, confirm the registered course after finishing the course registration

- C. Transfer student should be careful for the credit recognition when registering course.
- D. If you need to change your personal information(e.g. nationality, name), please call office of Academic Supports(+82-42-821-5032)

## IV. Freshman Orientation

1. Date and Time: Feb. 26<sup>th</sup>(Fri) 2021 15:00~16:30
2. Location: CNU Language Education Center(E1-1, Room 101)
  - ※ If the orientation is canceled due to the situation of COVID 19, orientation materials will be sent instead.
  - E-mail notification concerning whether or not the orientation is canceled will be sent around February.

## V. Dormitory Guide

1. Expected Move-in date: Feb. 27<sup>th</sup>(Sat) 2021 ~ Feb. 28<sup>th</sup>(Sun) 2021 09:00~15:00
  - ※ Student must comply with the scheduled dates and check the notice(required documents e.g. TB test result, uploading a photo etc.) on the dormitory web site(<http://dorm.cnu.ac.kr>) concerning details for living in the dormitory
  - ※ After Feb. 28<sup>th</sup>(Sun) 2021, students can move in only during weekdays from 14:00~18:00, and moving in on weekends is not permitted
2. Duration of stay: Spring semester, 2021
  - ※ An additional application is required to live in the dormitory for summer vacation and the Fall semester, 2021
3. Dormitory Application and Selection
  - A. Only students who applied for the dormitory during the application period are entitled to be selected for living in the dormitory
    - ※ Students who did not apply for the dormitory during the application period are not qualified
  - B. Expected date of announcement for residence list: Jan. 27<sup>th</sup>(Wed) 2021 14:00
    - ※ Result is notified in the dormitory web site, and every new resident should be aware of “the Dormitory Notice for New Residents” , which is located at the dormitory web site
4. Dormitory Fees
  - A. Dormitory Fees(Fall semester, 2020)

(Currency: Won)

Accommodation Type		Maintenance Fees	Food Expenses	Note	
Building 4(Hallway)	Double Room	541,660	Meals Included		
Building 1, 6(Apartment)	Double Room	727,160			
Building 2, 3(Studio)	Double Room	773,880			
Building 3(Studio)	Single Room	1,090,100			
Building 5(Apartment)	Double Room	749,420			
	Triple Room	677,420			
Building 7, 8, 9, 11 (BTL)	Single Room	1,150,600			
	Double Room	773,880			
Building 5(Studio)	For married Couple	1,435,500		Meals Excluded	Cooking is allowed (Only for married couple)
Building 10(Studio)	For married Couple	1,207,800			
Building 12 (BTL)	For married Couple 1	1,175,900			
	For married Couple 2	1,959,100			
Building 13 (BTL)	Double Room	1,399,220			
	Single Room	1,072,500			
	Double Room	813,040			

※ For fees of Spring semester 2021, please refer to [Dormitory Web site]-[생활관비]

※ The cost of living includes the cost of meals (10 meals a weekday), and the cost of food and management cannot be paid separately

※ Students who live in building 12 and 13 must pay the public utility charges(electricity, water, and gas bills)

※ When it comes to rooms for married students, the residents have to submit the document which clarifies marriage and there could be a room shortage

※ You can check your arranged dormitory building and fees on the notice of payment for dormitory

※ The fees described above may fluctuate

#### B. Meal Plans(Fall semester, 2020)

(Currency: Won)

Type	Weekdays (Breakfast/Dinner)	Weekend	Food Expenses	Note
TYPE 1	10 meals	0 meal	498,780	3,400 for separate payment of meal
TYPE 2		2 meals	543,000	
TYPE 3		4 meals	576,840	
TYPE 4		6 meals	618,570	

※ TYPE 1 is the minimum type, and 10 meals for weekdays(breakfast or lunch and dinner) are mandatory

1) Choosing breakfast or lunch is mandatory.

2) Students who choose breakfast can buy separate meal tickets for lunch.

※ If you choose between TYPE 2~4, you can use your allocated meals for any meal(breakfast, lunch and dinner) on weekends

※ After using up all of your meals on weekends, you can use the dormitory restaurant by purchasing additional meals

※ Except for the residents living in rooms for the married, and building 12 and 13, selecting at

least one meal plan is mandatory. If residents want separate payment of meal, he or she should make inquiries to the restaurant(☎042-829-4026)

#### C. How to pay dormitory fees

- 1) Payment Period: Feb 1<sup>st</sup>(Mon) 2021 ~ Feb 2<sup>nd</sup>(Tue) 2021 09:00~23:00
- 2) Visit the Dormitory Web site and print the payment notice
- 3) How to pay: Use virtual payment or credit card(KEB Hana Bank, Woori Bank, Shinhan Bank, Kookmin Bank)
- 4) If you submit a Residence Waiver Form by Feb. 26<sup>th</sup>(Fri) 2021 18:00, dormitory fees are fully refundable  
※ How to apply for waive of residence: [Dormitory Web site]-[입사포기 신청]

#### 5. Notice about Dormitories

- A. If you do not pay the dormitory fees by the end of the payment deadline, the dormitory will consider that you have declined your place in the dormitory
- B. For detailed information and pictures of the dormitory accommodation, please visit the dormitory web site(<http://dorm.cnu.ac.kr>) and refer to “생활관 살펴보기”
- C. For further details, please call the Dormitory Office(☎+82-42-821-6181)

## VI. Insurance

1. Every International student must have insurance according to Korean government regulations
  - A student currently qualified as a local subscriber of National Health Insurance, but who does not pay the insurance premium in advance, will lose eligibility and cannot re-enroll into the program. Only for the student can join the private health insurance.
2. Information on the National Health Insurance Scheme of the Republic of Korea for Foreigners
  - A. If a foreigner resides in the Republic of Korea for six months or more, he or she will be compulsorily subscribed to the local subscriber scheme of the National Health Insurance starting from July 16, 2019, and he or she will receive the same insurance payment benefits as citizens of the Republic of Korea.
  - B. Those subject to enrollment
    - Those who are not yet enrolled in the National Health Insurance of the Republic of Korea among those who have resided in Korea for six months or more.
    - Marriage migrants (F-6) are subject to subscription as of entry date into the country (if your alien registration took place later than the date of entry, then from the date of registration)
    - All foreigners except for those with A (diplomat), B (tourist), C (short-term), and G1 (miscellaneous) visas
    - Foreign students studying in Korea on D2 (student) or D4 (general trainee) visas are

deferred from the compulsory enrollment (until February 28, 2021).

- A student currently qualified as a local subscriber, but who does not pay the insurance premium in advance, will lose eligibility and cannot re-enroll into the program. However, the student will be allowed to enroll as an insured employee.

C. Enrollment process: Processed uniformly by the National Health Insurance Service (NHIS) without any separate reporting procedure

- ※ If changing and reporting the place of residence at a registration government office, the applicant must report the detailed address precisely, such as the apartment or house number, so as not to incur complications from the mis-delivery of mail.

D. For more information, please access the URL below.

(<https://www.nhis.or.kr/nhis/policy/wbhada02400m01.do>)

3. The detail information will be provided on the orientation day again.

**Any personal information on the application form will be utilized only for the student's academic affairs concerning the student beginning their degree course on Mar. 1<sup>st</sup>, 2021.**

<Appendix> Contact Information

Inquiry	Department	Telephone (Area Code: 042)	Homepage
Admissions	International Affairs Office	821-8825	<a href="http://ipsi.cnu.ac.kr/html/uadm">http://ipsi.cnu.ac.kr/html/uadm</a>
Visa Issuance		821-8822, 8824	<a href="http://cnuint.cnu.ac.kr/">http://cnuint.cnu.ac.kr/</a>
Registration	Financial Office	821-5133	
Scholarship	Student Affairs Office	821-5081, 5084	
School Registration	Academic Supports Office	821-5032~4	
Course Registration			
Dormitory	Dormitory	821-6181	<a href="http://dorm.cnu.ac.kr">http://dorm.cnu.ac.kr</a>
Humanities	Korean Language and Literature	821-5321	<a href="http://human.cnu.ac.kr">http://human.cnu.ac.kr</a>
	English Language and Literature	821-5331	<a href="http://english.cnu.ac.kr">http://english.cnu.ac.kr</a>
	German Language and Literature	821-5341	<a href="http://german.cnu.ac.kr">http://german.cnu.ac.kr</a>
	French Language and Literature	821-5351	<a href="http://french.cnu.ac.kr">http://french.cnu.ac.kr</a>
	Chinese Language and Literature	821-5361	<a href="http://human.cnu.ac.kr">http://human.cnu.ac.kr</a>
	Japanese Language and Literature	821-5371	
	Sino-Korean Literature	821-5381	<a href="http://sinokor.cnu.ac.kr">http://sinokor.cnu.ac.kr</a>
	History	821-5391	<a href="http://human.cnu.ac.kr">http://human.cnu.ac.kr</a>
	Korean History	821-6311	
	Philosophy	821-6321	
	Archaeology	821-6381	
	Linguistics	821-6391	
Social Sciences	Sociology	821-6331	<a href="http://socio.cnu.ac.kr">http://socio.cnu.ac.kr</a>
	Library Information	821-6351	<a href="http://munhun.page1.co.kr">http://munhun.page1.co.kr</a>
	Psychology	821-6361	<a href="http://cnupsy.ezshosting.com">http://cnupsy.ezshosting.com</a>
	Public Administration	821-5841	<a href="http://cnuapa.storee.co.kr">http://cnuapa.storee.co.kr</a>
	Political Science and Diplomacy	821-5851	<a href="http://politics.cnu.ac.kr">http://politics.cnu.ac.kr</a>
	Communications	821-6371	<a href="http://www.cnucomm.net">http://www.cnucomm.net</a>
	Social Welfare	821-6471	<a href="http://welfare.ngelnet.com">http://welfare.ngelnet.com</a>
Economics and Management	Economics	821-5521	<a href="http://cem.cnu.ac.kr">http://cem.cnu.ac.kr</a>
	Business Administration	821-5531	
	International Trade	821-5551	
	Asia Business International Studies	821-5960	
Natural Sciences	Mathematics	821-5421	<a href="http://math.cnu.ac.kr">http://math.cnu.ac.kr</a>
	Information and Statistics	821-5431	<a href="http://stat.cnu.ac.kr">http://stat.cnu.ac.kr</a>
	Physics	821-5451	<a href="http://physics.cnu.ac.kr">http://physics.cnu.ac.kr</a>
	Astronomy and Space Sciences	821-5461	<a href="http://astro1.cnu.ac.kr">http://astro1.cnu.ac.kr</a>
	Chemistry	821-5471	<a href="http://chem.cnu.ac.kr">http://chem.cnu.ac.kr</a>
	Biochemistry	821-5481	<a href="http://biochemistry.cnu.ac.kr">http://biochemistry.cnu.ac.kr</a>

대학명	학과명	전화번호 (지역번호: 042)	홈페이지
Natural Sciences	Geological Sciences	821-6421	<a href="http://geo.cnu.ac.kr">http://geo.cnu.ac.kr</a>
	Marine Environmental Sciences	821-6431	<a href="http://ocean.cnu.ac.kr">http://ocean.cnu.ac.kr</a>
	Dance	821-6481	<a href="http://dance.cnu.ac.kr">http://dance.cnu.ac.kr</a>
Engineering	Architecture (5-year program)	821-6280	<a href="http://archi.cnu.ac.kr">http://archi.cnu.ac.kr</a>
	Architectural Engineering	821-5621	<a href="http://archi-eng.cnu.ac.kr">http://archi-eng.cnu.ac.kr</a>
	Civil Engineering	821-5671	<a href="http://civileng.cnu.ac.kr">http://civileng.cnu.ac.kr</a>
	Environmental Engineering	821-6671	<a href="http://envi.cnu.ac.kr">http://envi.cnu.ac.kr</a>
	Mechanical Engineering	821-5641, 6641	<a href="http://me.cnu.ac.kr">http://me.cnu.ac.kr</a>
	Naval Architecture and Ocean Engineering	821-6621	<a href="http://ship.cnu.ac.kr">http://ship.cnu.ac.kr</a>
	Mechatronics Engineering	821-6871	<a href="http://mec.cnu.ac.kr">http://mec.cnu.ac.kr</a>
	Aerospace Engineering	821-6681	<a href="http://aero.cnu.ac.kr">http://aero.cnu.ac.kr</a>
	Materials Science and Engineering	821-6631	<a href="http://mse.cnu.ac.kr">http://mse.cnu.ac.kr</a>
	Electrical Engineering	821-5651	<a href="http://elec.cnu.ac.kr">http://elec.cnu.ac.kr</a>
	Electronics Engineering	821-5661	<a href="http://ee.cnu.ac.kr">http://ee.cnu.ac.kr</a>
	Radio and Information & Communications Engineering	821-6861	<a href="http://rice.cnu.ac.kr">http://rice.cnu.ac.kr</a>
	Chemical Engineering and Applied Chemistry	821-5681	<a href="http://ceac.cnu.ac.kr">http://ceac.cnu.ac.kr</a>
	Organic Materials Engineering	821-6661	<a href="http://polyfiber.cnu.ac.kr">http://polyfiber.cnu.ac.kr</a>
	Agriculture and Life Sciences	Crop Science	821-5721
Horticultural Science		821-5731	<a href="http://horti.cnu.ac.kr">http://horti.cnu.ac.kr</a>
Biobased Materials		821-5751	<a href="http://wood.cnu.ac.kr">http://wood.cnu.ac.kr</a>
Environmental and Forest Resources		821-5741	<a href="http://forestry.cnu.ac.kr">http://forestry.cnu.ac.kr</a>
Animal and Dairy Science		821-5771, 5781	<a href="http://animal.cnu.ac.kr">http://animal.cnu.ac.kr</a>
Applied Biology		821-5761	<a href="http://abio.cnu.ac.kr">http://abio.cnu.ac.kr</a>
Bio-Environmental Chemistry		821-6731	<a href="http://bec.cnu.ac.kr">http://bec.cnu.ac.kr</a>
Food Science and Technology		821-6721	<a href="http://fst.cnu.ac.kr">http://fst.cnu.ac.kr</a>
Agricultural and Rural Engineering		821-5791	<a href="http://are.cnu.ac.kr">http://are.cnu.ac.kr</a>
Biosystems Machinery Engineering		821-6711	<a href="http://bme.cnu.ac.kr">http://bme.cnu.ac.kr</a>
Agricultural Economics		821-6741	<a href="http://agrieco.cnu.ac.kr">http://agrieco.cnu.ac.kr</a>
Human Ecology	Clothing and Textiles	821-6821	<a href="http://cloth.cnu.ac.kr">http://cloth.cnu.ac.kr</a>
	Food and Nutrition	821-6831	<a href="http://fdnutri.cnu.ac.kr">http://fdnutri.cnu.ac.kr</a>
	Consumer Science	821-6841	<a href="http://cli.cnu.ac.kr">http://cli.cnu.ac.kr</a>
Nursing	Nursing	580-8321	<a href="http://nursing.cnu.ac.kr">http://nursing.cnu.ac.kr</a>
Biological System Sciences	Biological Sciences	821-5491	<a href="http://sbb.cnu.ac.kr/bio">http://sbb.cnu.ac.kr/bio</a>
	Microbiology and Molecular Biology	821-6411	<a href="http://sbb.cnu.ac.kr/micro">http://sbb.cnu.ac.kr/micro</a>