

합격을 축하합니다! 합격자는 본 유의사항을 숙지하여
불이익을 받는 사례가 없도록 유의하시기 바랍니다.

표준입학허가서 및 비자관련 자세한 문의 : 국제교류본부 042)821-8822, 8824

Congratulations on your successful admission to Chungnam National University.
Please make sure you fully understand the content below so as not to be at
a disadvantage for your admission.

Information about Issuance of an Official Certificate of Admission and Visa can be offered
by CNU Office of International Affairs : 042) 821-8822, 8824



대학교육의 첫걸음,
입학본부가 시작합니다!



Important Notes for Successful Applicants (Graduate)_Fall 2019

2019. 6.



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For further details, please contact +82-42-821-8055(Admission), Department Office or College Office.

I Tuition

1. Tuition Payment

A. Tuition Payment Period : Jul. 9th 2019 (Tue.) ~ Jul. 12th 2019(Fri.)
09:00~16:00 (Banking Hours)

B. How to Pay

- a) Designated Bank : KEB Hana Bank, Woori Bank, Nonghyup Bank (NH)
- At any nationwide location throughout Korea
- b) Using Virtual Payment Account
 - ▶ Make a deposit from ANY bank (Deposit without a bankbook, internet banking, Phone banking, CD/ATM etc.) to a personal account number on the tuition form. (Extra bank fees are at the student's expense)
 - Find your personal account number on the tuition bill.
- c) Using a Credit Card
 - ▶ HANA Bank cardholders and WOORI Bank cardholders: visit the bank or pay through the bank's website
- d) Outside of Korea: Transfer money from abroad to CNU
 - ▶ Sender's name must be identical to the student's name on passport.
 - ▶ Account number will be Individually informed
 - ▶ Students who transfer money from abroad must send the below form to grad@cnu.ac.kr immediately after transferring money.

Degree Course (Undergraduate /Master's/ Doctoral)	Department of Major	Applicant's name (On passport)	Date Tuition was sent (yy/mm/dd)	Name of Person who sent Money

- * 1,000 KRW = 1 USD
- * When paying tuition, add a bank charge of 100 USD.
- * Tuition paid in excess is refundable.

C. Installment Payments (Payments within Korea only)

- a) For students unable to pay tuition at one time, paying in installments is possible.
- b) Period : Jul. 2th(Tue.) 2019. ~ Jul. 3th(Wed.) 2019. 09:00~18:00
- c) How to apply : Visit our website (<http://www.cnu.ac.kr>), and click "대학생활" → "학생민원서비스" → "신입생 등록금 분납신청"
- d) Payment Period
 - ▶ First payment: Jul. 9th(Tue) 2019. ~ Jul. 12th (Fri) 2019. 09:00~16:00
 - ▶ Second payment : Sep. 24th(Tue) 2019. ~ Sep. 25st (Wed) 2019. 09:00~23:00
 - ▶ How To Pay: Same as Section B. How to pay
- e) Notice:
 - ▶ If you do not pay within the period, the installment payments will be cancelled and you must pay all the remaining tuition within additional payment period.
 - ▶ Confirmation of each installment payment will be sent to your mobile phone via a text message. In addition, you can confirm your payments at your department's office.

D. Print Your Payment Notice

- a) Period: From Jul. 5th(Fri) 2019 ~
- b) How to print
 - ▶ Visit our website (<http://www.cnu.ac.kr>), and click "대학생활" → "학생민원서비스" → "신입생 등록금 고지서 출력"
 - ▶ Password: Date of the birth(YYYYMMDD)

E. Notice about Payments:

- a) If the successful applicant does not pay tuition within the tuition payment period, he or she will be excluded from the admission list.
- b) Tuition payment should be paid during banking hours (09:00~16:00).
- c) Successful applicants should submit their tuition bill at the bank even if on a full scholarship. If not, admission will be automatically rescinded.
- d) After payment, please confirm that your payment successfully posted through the following method just in case of possible registration error by Bank:
 - ▶ Confirm the status of your tuition payment by checking "등록금고지서 출력" on the CNU website (<http://www.cnu.ac.kr>).
 - ▶ Please call Office of Financial Affairs if a problem arises at (042)821-5133.

2. Notice about Renouncing and Refunds:

A. For an applicant who wants to Renounce

- a) An applicant who wants to renounce his or her enrollment at CNU after completing all of the registration procedures should submit a Registration Waiver Form and a Tuition Refund Request Form.

B. Tuition Refund Regulations

- a) Chungnam National University will refund tuition to the renouncer for predetermined conditions, which is in accordance with the second clause of Article 6 in The Rules of University Tuition.

Time frame for Possible Tuition Refund If Certain Conditions Occur	Possible Tuition Refund Amount
Before the start of the semester	All tuition fees
Before 30 days after the start of the semester	5/6 of Tuition Fees (Excludes entrance fees)
Before 60 days after the start of the semester, but after 30 days from the start of the semester	2/3 of Tuition Fees (Excludes entrance fees)
Before 90 days after the start of the semester, but after 60 days from the start of the semester	1/2 of Tuition Fees (Excludes entrance fees)
After 90 days from the start of the semester	Non-refundable

II Additional Documents to be Submitted for Successful Applicants

1. Diploma / Graduation (Degree) Certificate (1 copy)

A. Person who graduated from university in Korea

- ▶ Applicant who submitted the certificate of expected degree or completion should submit their official graduation certificate or diploma.

B. Person who graduated from university outside of Korea

- ▶ Applicant who did not submit the official graduation certificate or notarized one either by the Korean embassy or by apostille should submit their graduation certificate (or diploma) which is verified by embassy or by apostille.

C. Person who graduated from university in China

- ▶ China Academic Degree & Graduate Education Development Center (<http://www.cdgd.edu.cn>) or China Higher Education Student Information (<http://www.chsi.com.cn>)

D. When and where to submit your documents:

- ▶ When: By Aug. 30th (Fri.) 2019
- ▶ Where: The Admission Office (E7-1)

2. Application for Student Card (Smart card)

A. Period: From Sep. 2nd 2019 (Mon.) ~

B. Location : The First Student Hall (제1학생회관), Hana Bank (Building W-8)

C. Please bring your photo (3x4), identification card (Passport or Alien Registration Card in Korea)

- ▶ The bank can utilize the photo that you submitted during the admission procedure.

D. How to issue : Further Notice

III Course Registration

1. Course Registration

A. Period: Aug. 1st (Thu.) 2019 ~ Aug. 7th (Wed.) 2019 (9:30~18:00)

B. How to register - Through the website (<http://cnuis.cnu.ac.kr>)

C. Notice

- ▶ Successful applicants must register for their courses after a consultation with their department office within the above period.
- ▶ ID: Candidate Number, Password: Birthday (YYMMDD)
- ▶ For more detailed information about registering for courses, please contact Graduate Office (대학원행정실) at (042)821-7057 or your department office.

IV Freshman Orientation

1. Freshman Orientation

A. Period : Aug. 30st 2019 (Thu.) 15:00

B. Location : Global Center (Building W15) 다문화센터강당(Room101)

* Orientation for students who move in dormitory

a) Period : Sep. 2nd 2019 (Mon.) 12:00~12:40

b) Location : Global Center (Building W15) Room108

V Dormitory Guide

1. Move in Date

- Expected Period: Aug. 31st 2019 (Sat.) ~ Sep. 1st 2019 (Sun.) 09:00~15:00
- Student should comply with the scheduled dates and check the notice (Required Documents e.g. TB test result, uploading a photo etc.) on the dormitory homepage (<http://dorm.cnu.ac.kr>) concerning details for living in the dormitory.
- After Sep. 1st 2019(Sun.), students can move in only during weekdays from 14:00~18:00. Moving in on weekends is not permitted.

2. Period of Use - 2019 Fall Semester

3. Announcement for Residence List: Jul. 23rd 2019 (Tue.) 14:00 (Expected)

- Residence in dormitory is going to be selected among successful students who applied for dormitory stay during the application for admission.
- Residence list is going to be posted on dormitory website (<http://dorm.cnu.ac.kr>) and every new residence should be aware of the dormitory notice for new residents.

4. Payment for Dormitory Fees

A. Dormitory Fees (Based on the 2019 Fall Semester)

(Currency: Won)

	Accommodation Type		Maintenance Fees	Food Expenses	Note
CNU -Operate d building	Building 4 (Hallway)	2/1 Room	379,320	Meals Included (480,420 ~ 601,980)	
	Building 1,6 (Apartment)	2/1 Room	509,030		
	Building 2,3 (Studio)	2/1 Room	542,820		
	Building 5 (Apartment)	2/1 Room	524,290		
		3/1 Room	475,240		
1 st BTL	Building 7,8,9,11	2/1 Room	542,820	Meals Excluded	
	Building 10	For married couple	1,140,140		Equipped with Cook Facilities
2 nd BTL	Building 12	2/1 Room	587,510		
		For married couple	1,110,710(Studio) 1,849,730(two room)		Equipped with Cook Facilities
	Building 13	1/1 Room	973,500		
		2/1 Room	547,800		

- Payment for 2020 will be announced mid Dec. 2019.
(<http://dorm.cnu.ac.kr/html/kr/>)
- Arranged dormitory building and fees are displayed on the Notice of Payment for Dormitory.
- When it comes to rooms for married students, students must prove marriage status and there could be a room shortage.
- Students who live in Building 12, 13 must pay public utility charges (electricity bill, water bill, gas bill)
- The fees described above may fluctuate.

B. Meal Plans (Based on the 2019 Fall Semester)

(Currency: Won)

Types	Weekdays (Breakfast/Dinner)	Weekend	Food Expenses	Note
Type 1	10 meals	0 meals	480,420	3,200 for separate payment of meal
Type 2		2 meals	523,090	
Type 3		4 meals	560,120	
Type 4		6 meals	601,980	

- Type 1(10 meals on weekdays) is a minimum type and 10 meals for weekdays (breakfast and dinner) are mandatory. (Building 1~6, and building 7~11)
- Except for residents living in rooms for married couples, Building 12 and 13, and Baek-Hang Sah, selecting at least one meal plan (type 1~4) is mandatory.
- If you choose type 2~4, you can use your allotted meal for any meal (breakfast, lunch, dinner) on weekends.
- You can buy meals in the dormitory restaurant at lunchtime during weekdays. After using up all of your meals on weekends, you can still use the dormitory restaurant by purchasing additional meals.

C. How to pay Dormitory fees

- Payment Period : Jul. 25th 2019 (Thu.) ~ Jul. 26th 2019 (Fri.) 09:00~23:00**
Visit the website <http://dorm.cnu.ac.kr> and print notice of payment.
- How to Pay :** Use virtual payment on <http://dorm.cnu.ac.kr> or credit card (Hana Bank, Woori Bank, Shinhan Bank, Kookmin Bank)
- If you submit Residence Waiver Form by Aug. 30th 2019 (Fri.) 18:00, dormitory fees are fully refundable.

5. Notice about Dormitories

- ▶ If you do not pay the dormitory fees by the end of the payment period, we will consider that you declined your spot in the dormitory.
- ▶ For detailed pictures of the dormitory's accommodations, please visit the website (<http://dorm.cnu.ac.kr>) and refer to “생활관살펴보기.”
- ▶ For further details, please call the Dormitory Office at (042)821-6181.

Department Information

Department	Building Name / Location	Office Phone Number
Korean Language & Literature	College of Humanities W7 Room no. 429	+82-42-821-5321
English Language & Literature	College of Humanities W7 Room no. 446	+82-42-821-5331
German Language & Literature	College of Humanities W7 Room no. 356	+82-42-821-5341
French Language & Literature	College of Humanities W7 Room no. 442	+82-42-821-5351
Chinese Language & Literature	College of Humanities W7 Room no. 312	+82-42-821-5361
Japanese Language & Literature	College of Humanities W7 Room no. 445	+82-42-821-5371
Sino-Korean Literature	College of Humanities W7 Room no. 201	+82-42-821-5381
History	College of Humanities W7 Room no. 320	+82-42-821-5391
Korean History	College of Humanities W7 Room no. 318	+82-42-821-6311
Philosophy	College of Humanities W7 Room no. 410	+82-42-821-6321
Archaeology	College of Humanities W7 Room no. 404	+82-42-821-6381
Linguistics	College of Humanities W7 Room no. 203	+82-42-821-6391
Sociology	College of Social Sciences W12-1 Room no. 323	+82-42-821-6331
Library & Information Science	College of Social Sciences W12-1 Room no. 428	+82-42-821-6351
Psychology	College of Social Sciences W12-1 Room no. 429-2	+82-42-821-6361
Public Administration	College of Social Sciences W12-1 Room no. 224	+82-42-821-5841
Political Science and Diplomacy	College of Social Sciences W12-1 Room no. 227	+82-42-821-5851
Communications	College of Social Sciences W12-1 Room no. 425	+82-42-821-6371
Local Autonomy Administration	College of Social Sciences W12-1 Room no. 327	+82-42-821-5861
Social Welfare	College of Social Sciences W12-1 Room no. 326	+82-42-821-6471
Mathematics	College of Natural Sciences I W5 Room no. 1215	+82-42-821-5421
Physics	College of Natural Sciences (Basic Science II) W11-2 Room no. 2233	+82-42-821-5451
Chemistry	College of Natural Sciences (Basic Science II) W11-2 Room no. 2103	+82-42-821-5471
Biochemistry	College of Natural Sciences (Basic Science I) W11-1 Room no. 1111	+82-42-821-5481
Oceanography	College of Natural Sciences (Basic Science I) W11-1 Room no. 1521	+82-42-821-6431
Statistics	College of Natural Sciences II W4 Room no. 2324	+82-42-821-5431
Astronomy, Space Science and Geology	College of Natural Sciences (Basic Science II) W11-2 Room no. 2318	+82-42-821-5461
Sport Science	College of Natural Sciences I W5 Room no. 1322	+82-42-821-6451
Dance	College of Natural Sciences I W5 Room no. 1117	+82-42-821-6481
Economics	College of Economics and Management E6 Room no. 234	+82-42-821-5521
Business Administration	College of Economics and Management E6 Room no. 233	+82-42-821-5531
Accounting	College of Economics and Management E6 Room no. 233	+82-42-821-5541
International Trade	College of Economics and Management E6 Room no. 209	+82-42-821-5551
Integrated National Security Studies	Computer Center N2-1 Room no. 1106	+82-42-821-6084
Chemical Engineering and Applied Chemistry	College of Engineering I W3 Room no. 1145	+82-42-821-6286
Polymer Engineering	College of Engineering I W3 Room no. 1348	+82-42-821-6661
Division of Electronics, Radio Sciences & Engineering, and Information Communications Engineering	College of Engineering II E2 Room no. 2403	+82-42-821-5889
Materials Science & Engineering	College of Engineering I W3 Room no. 1358	+82-42-821-5634
Mechanical Engineering	College of Engineering IV E4 Room no. 4214	+82-42-821-5641
Mechatronics Engineering	College of Engineering IV E4 Room no. 4517	+82-42-821-6871
Advanced Organic Materials and Textile System Engineering	College of Engineering I W3 Room no. 1348	+82-42-821-6611
Electrical Engineering	College of Engineering II E2 Room no. 2167	+82-42-821-5651
Architectural Engineering	College of Engineering II E2 Room no. 2213	+82-42-821-5621
Architecture	College of Engineering II E2 Room no. 2215	+82-42-821-6280
Civil Engineering	College of Engineering II E2 Room no. 2216	+82-42-821-5671
Global Cultural Contents	College of Humanities W7 Room no. 442	+82-42-821-5351

VI Insurance

1. Insurance is mandatory for International Students

- A. Every international student must have insurance according to Korean government regulations.
- B. Each international student must choose either CNU International Student Insurance (충남대 외국인 유학생 보험) or National Healthcare Insurance.
- C. You cannot receive scholarships provided by the Office of International Affairs (OIA) or apply for OIA programs if you do not have insurance.
- D. You cannot register for courses if you do not have insurance.

2. CNU International Student Insurance (충남대 외국인 유학생 보험)

- A. Apply and Pay for CNU international Student Insurance
 - ▶ Period: Sep. 2nd(Mon.) to Sep. 30st(Mon.) 2019
- B. How to apply for the insurance
 - ▶ Visit the insurance website (<http://www.fstudent.kr/cnu2019>), sign in on the CNU International Student Insurance website and pay the premium.
 - ▶ Cost: About 150,000 KRW / 1 year
(Costs can fluctuate according to individual circumstances such as age and gender)
 - ▶ Insurance Term: Sep. 1st 2019 ~ Aug. 30th 2020(1year)
 - ▶ If you cancel your insurance for an approved reason (withdraw from school, leave of absence, graduation), the insurance company will refund your balance upon cancellation.

Guide for utilizing personal information

Any personal information on this application form will be utilized only for the student's academic affairs concerning the student beginning on Fall, 2019.

Department	Building Name / Location	Office Phone Number
Naval Architecture & Ocean Engineering	College of Engineering III E3 Room no. 3101	+82-42-821-6621
Environmental Engineering	College of Engineering III E3 Room no. 3324	+82-42-821-6671
Computer Engineering	College of Engineering V W2 Room no. 5406	+82-42-821-5441
Aerospace Engineering	College of Engineering III E3 Room no. 3318	+82-42-821-6681
Agronomy	College of Agriculture and Life Sciences Building I E10-1 Room no. 1214	+82-42-821-5721
Horticulture	College of Agriculture and Life Sciences Building I E10-1 Room no. 1316	+82-42-821-5731
Forest Resources	College of Agriculture and Life Sciences Building I E10-1 Room no. 1113	+82-42-821-5741
Applied Biology	College of Agriculture and Life Sciences Building I E10-1 Room no. 1412	+82-42-821-5761
Animal Science	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 2307	+82-42-821-5771
Dairy Science	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 2408	+82-42-821-5781
Agricultural and Rural Engineering	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 3102	+82-42-821-5791
Agricultural Machinery Engineering	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 2207	+82-42-821-6711
Agricultural Chemistry	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 2422	+82-42-821-6731
Biobased Materials	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 3419	+82-42-821-5751
Food Science & Technology	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 3202	+82-42-821-6721
Agricultural Economics	College of Agriculture and Life Sciences Building I E10-1 Room no. 1302	+82-42-821-6741
Law	College of Law N12 Room no. 210	+82-42-821-5816
Pharmacy	College of Engineering I W3 Room no. 1132-1	+82-42-821-5920
Medicine	College of Medicine Second floor Room no. 206[Bowun Campus]	+82-42-580-8115
Medical Science	College of Medicine 4th floor Room no. 409[Bowun Campus]	+82-42-580-8216
Clothing & Textiles	College of Human Ecology N14 Room no. 104	+82-42-821-6821
Food & Nutrition	College of Human Ecology N14 Room no. 421	+82-42-821-6831
Consumer Science	College of Human Ecology N14 Room no. 402	+82-42-821-6841
Music	College of Fine Arts and Music (Music Hall I) N10-1 Room no. 1118	+82-42-821-6921
Wind and String Instrument	College of Fine Arts and Music (Music Hall I) N10-1 Room no. 1118	+82-42-821-6931
Fine Arts	College of Fine Arts and Music (Art Hall) N9-1 Room no. 111	+82-42-821-6971
Design and Material studies	College of Fine Arts and Music (Design Hall) N9-2 Room no. 3203	+82-42-821-6981
Veterinary Medicine	College of Veterinary Medicine N13-1 Room no. 202	+82-42-821-6761
Education	Global Human Resource Development Center W15 Room no. 501	+82-42-821-6341
Engineering Technology Education	Global Human Resource Development Center W15 Room no. 419	+82-42-821-5691
Convergence System Engineering	Global Human Resource Development Center W15 Room no. 313	+82-42-821-7990
Physics	College of Natural Sciences I W5 Room no. 1318	+82-42-821-6441
Nursing	College of Nursing Room no. 104[Bowun Campus]	+82-42-580-8321
Bioscience and Biotechnology	College of Biological Sciences and Biotechnology N11 Room no. 111	+82-42-821-5573
Public Health	College of Medicine 3rd floor Room no. 321[Bowun Campus]	+82-42-580-8261
Biomedical Engineering	Chungnam National University Hospital Second floor Room no. 2036[Bowun Campus]	+82-42-280-7829
Archival Science	College of Social Sciences W12-1 Room no. 428	+82-42-821-6351
Speech-Language Pathology	College of Humanities W7 Room no. 203	+82-42-821-6391
Military Studies	College of Social Sciences W12-1 Room no. 227	+82-42-821-5851
Criminal Investigation	College of Natural Sciences II W4 Room no. 2222	+82-42-821-5237
International Area Studies	College of Natural Sciences II W4 Room no. 2222	+82-42-821-5237
Clinical Pharmacy & Administration	College of Engineering I W3 Room no. 1132-1	+82-42-821-5920
Atmospheric Science	College of Natural Sciences (Basic Science II) W11-2 Room no. 2318	+82-42-821-5461
National Public Policy	College of Human Ecology N14 Room no. 313	+82-42-821-8026
Bio-big data	College of Agriculture and Life Sciences Building II & III E10-2 Room no. 2307	+82-42-821-5771
Bioconvergence Science and Technology	College of Biological Sciences and Biotechnology Room no. 111	+82-42-821-5573

학사 관리 담당 부서 안내

담당 업무	안 내 부 서	전 화 번 호 (지역번호 : 042)	비 고
입 학 관 리	입학과	821-5027	대학본부 별관 E7-1 209호
지도교수, 논문, 졸업자격시험, 수강신청, 학점인정,	대학원행정실	821-7056, 7057	대학본부 별관 E7-1 417호
학적관리(휴학 등)	학사지원과(학적)	821-5032,5033,5034	대학본부 별관 E7-1 108호
장학금(학자금대출)	학생과	821-5081,5084	대학본부 E7 111호
학생증 발급 및 신청	학생과	821-5049, 544-1111	대학본부 E7 111호 제1후생관 하나은행
병사 및 예비군 신고	예비군연대	821-6121	자연대 2호관 W42113호
등록금 납부·확인	재무과	821-5133	대학본부 E7 101호
취업·창업	인재개발원	821-6157,6152	인재개발원 E5 2층
외국인 유학생 관리	국제교류본부	821-8822	글로벌인재양성센터 W15 217호
언어교육	국제언어교육센터	821-8805	국제교류관 E1-1 212호
단과대학 행정실	인 문 대 학	821-5312,5313,5314	
	사회과학대학	821-6212,6213,6214	
	자연과학대학	821-5412,5413,5414	
	경 상 대 학	821-5512,5513,5514	
	공 과 대 학	821-5612,5613,5617	
	농업생명과학대학	821-5712,5713, 5714	
	법학전문대학원	821-5812,5813,5814	
	약 학 대 학	821-5912, 5914	
	의 과 대 학	580-8115	보운캠퍼스
	생활과학대학	821-6812, 6814	
	예 술 대 학	821-6912, 6914	
	수의과대학	821-6751, 6761	
	사 범 대 학	821-8563	
	간 호 대 학	580-8301	보운캠퍼스
	생명시스템과학대학	821-5572,5491,6411	
	국가안보융합학부	821-6084	