https://gest.cnu.ac.kr

Admissions Guide For International Students
(Spring Semester, 2025)

2025. 10.

Graduate School of Energy Science and Technology (GEST)
of Chungnam National University

Zip code(34134)

Graduate School of Energy Science and Technology (GEST) (W1-613)

in Chungnam National University, 99 Daehak-ro, Yuseong-gu, Daejeon, Republic of Korea

https://gest.cnu.ac.kr

1. Admissions Timeline

Order	Deadline	Details
On-line Application	**October 24th(Thu) 09:00 ~ October 30th(Wed) 18:00, 2024 (Korean Standard Time)**	◦ Entrance will be in March 2025 ◦ Online application will be completed only when the application fee payment is paid in full by the deadline. ◦ **Admissions Website ➤ http://gest.cnu.ac.kr**
Submission of Required Documents	October 24th(Thu) 09:00 ~ November 1st(Fri) 18:00, 2024	Zip code(34134) Graduate School of Energy Science and Technology (gest) (W1-613) in Chungnam National University, 99 Daehak-ro, Yuseong-gu, Daejeon, Republic of Korea
Evaluation of Applicant's Academic Proficiency	November 12th(Tue) 10:00, 2024	Interview or documents screening
Announcement of Admitted Applicants	November 29th(Fri), 2024 (Pre arranged)	http://gest.cnu.ac.kr
Registration	**January 7th(Tue) ~ January 10th(Fri), 2025**	◦ Failure to pay tuition within the specified period of registration may result in cancellation of the admission ◦ Designated Bank : Hana Bank, or Woori Bank in Korea.(Details will be Announced later.)
Issuance of Official Certificate of Admission	February 2025	◦ Residents in Korea : Certification of admission will be issued to applicants when applying for a visa change or extension ◦ Out of Korea residents: Certification of admission will be issued and sent to the email address indicated on the application form

※ The schedule above is subject to change. Please make sure to check the website for date changes.
※ Application fee must be paid by the deadline. [October 30th(Wed) 18:00, 2024]

2. Admissions Quota

The quota for international admissions is not predetermined. Admission will be decided based on evaluation of the applicants' academic proficiency.

3. Admissions Eligibility (Academic Qualifications)

1) Master's Degree Program : Applicants must hold, or expect to hold in prior to entering CNU, a bachelor's degree or its equivalent (or higher) degree from an accredited college or university

2) Doctoral Degree Program : Applicants must hold, or expect to hold in prior to entering CNU, a master's degree or its equivalent (or higher) degree from an accredited college or university

4. Required Documents
1) Required Documents
A Master's Degree Program / Integrated Master's and Doctoral Degree Program 1
B Doctoral Degree Program
C Integrated Master's and Doctoral Degree Program 2

	Required Documents	Degree Course		
		A	B	C
1)	**Application Form** · Print out after completing online application. · Overseas applicants who without any valid visa near admission date, should fill in address in their own country and zip code exactly. · Applicants who staying in Korea with a valid visa, mark 'In Korea' in the 'Residence' section.	●	●	●
2)	**Official Bachelor's Transcript & Graduate Certificate** **(Verification Documents)**	●	-	●
3)	**Official Master's Graduate Certificate** **(Verification Documents)**	-	●	-
4)	**Official Master's Transcript Certificate** **(Verification Documents)**	-	●	●
5)	**Certificate of Registration**	-	-	●
6)	**Study Plan** [Form 1]	●	●	●
7)	**Abstract of Master's degree Thesis** [Form 2]	-	●	-
8)	**Proof of Language (Korean or English) Proficiency**	●	●	-
9)	**Applicant's/Parent(s)' Proof of Citizenship and family relationship Document**	●	●	-
10)	**A Copy of the Applicant's Passport**	●	●	●
11)	**Documents related to financial assurance** [Form 5]	●	●	-

※ Original documents should be submitted. If not, copies must be authorized by the document-originating institution or notarized by a public notary in the country where the document was issued.

※ All documents should be written in English or Korean. Otherwise, you must submit a notarized/certified translation(in English or Korean) completed by a public notary in the country where the document was originally produced.

5. How to Apply

Both on-line application and document submission must be completed by designated period.

A	On-line Application
	· **A. Period for online application :** **October 24th(Thu) 09:00 ~ October 30th(Wed) 18:00, 2024** · **B. Application Fee (Non-refundable)** : 50,000 KRW (equivalent to 50 USD) · **C. Online Application Process** 　1) Sign up and log in to the online application program (JINHAK APPLY) via gest admissions web site. **(https://gest.cnu.ac.kr)** 　2) Check the important notes for all applicants. Follow the instructions carefully and type in all the required information for each step of the online application. 　3) Fill out the application form at the gest website (https://gest.cnu.ac.kr), according to the specifications in the section titled "원서접수(Apply)". 　　※ Applicants must upload a recent photograph(3.5×4.5cm) via the on-line application. 　4) The application fee (50,000 KRW or 50 USD) must be paid online within application period. 　　※ **Application fee must be paid by the deadline. [June 11th(Tue) 18:00, 2024]** 　　※ Applicants cannot change his/her major and correct anything on the application form once the application fee is paid. Check again to see if there is any error before payment. 　　※ Applicants are responsible for any disadvantages if there are any false statements in the application forms. 　5) After paying the fee, print out the online letter cover, application form, and the other forms. Fill out the other forms for submission. 　　※ They can be found on the gest admissions website : (http://gest.cnu.ac.kr) 　6) Submit the application form and required documents together. 　　※ Print out an application form and attach on the form directly. 　　(The attached photo must be with white background.)
B	Verification Documents
	· **Required documents** 　(a) For applicants who graduated from a foreign university 　　: A certificate of bachelor's or master's degree and an official transcript 　(b) For applicant from nations regarding English as an official language : 　　① A certificate of bachelor's or master's degree and an official transcript 　　② A diploma and an official transcript from high school 　　※ If you are relevant to section (b), you should submit either ① or ② and you can apply for admission without any language proficiency test certificate.

	· **Method of verification** 　① **Obtaining apostille certificates** 　② **Obtaining certificates of your educational background notarized by the Korean embassy/consul in your country.** · **Deadline : November 1ˢᵗ(Fri) 18:00, 2024** 　※ Prospective graduate must submit their certificate of expected graduation or certificate of enrollment indicating the expected graduation date. 　※ Applicants of expected graduation must submit the verified diploma and the verified official transcript after graduation · **For applicants who don't submit verified educational documents, his/her admission will be rescinded.**
C	**Proof of Language(Korean or English) Proficiency** Applicants must satisfy at least one of the Language Proficiency requirements listed below.
	· **Korean Proficiency** : Level 4 or higher on the Test of Proficiency in Korean (TOPIK). · **English Proficiency** 　- Minimum score of TOEFL iBT 71, New TEPS 327, TOEIC 700, IELTS 5.5, · **Confirmation Letter for Language Capability [Form 3]** 　- If applicants submit a Confirmation Letter for Research Capability from a CNU advisor, they must complete Level 4 or higher on TOPIK or Minimum score of TOEFL iBT 71, New TEPS 327, TOEIC 700, IELTS 5.5, before thesis evaluation for graduation. · **Exception for language requirement :** Applicants from nations where they regard English as an official language 　- Applicants must submit other verification documents(diploma & transcript). please refer to B (Verification Documents) 　- Note that the scholarships from Office of Student Affairs can be provided only for the applicants who submitted language proficiency test certificate. ※ Things that you need to be aware of 　- Certificate must be valid by the deadlines of Online application. 　- English test score that has been achieved since October 31ᵗʰ, 2024 is acceptable only. 　- Certificate must be issued before the deadline of submissions.
D	**Applicant's/Parent(s)' Proof of Citizenship and family relationship Document**
	· Official certificates such as birth certificate or family register issued by a government that proves ①family relationship between an applicant and his/her parents and ②their citizenship · · China - Copy of identification card of the applicant and his/her parents : 居民証 　※ Copy of Alien Registration Card, if applicable - Notarized Certificate of Family Relationship : 戶口本 - 亲属关系公证书(If separated with his/her parents in 戶口本)

	· If one cannot submit necessary documents due to an absence of their parent(s) –e.g., divorced or deceased – please provide additional documents (e.g., divorce certificate or death certificate) that explains the reason for not submitting their proof of citizenship ※ Issued within 1 year from the application deadline ※ Copy of Alien Registration Card, if applicable
E	**Documents Related to Financial Assurance**
	· If the financial assurance is in applicant's name, he/she submit the document below. Certificate of balance deposit of more than 16,000,000 KRW ※ 16,000,000 KRW shall be frozen by March 30, 2025 ※ The additional documents can be required while the visa is being issued due to the variation of exchange rate. ※ If the deposits are not frozen, a bank deposit balance certificate has to be submitted within the application period.
	· ·If the financial guarantor is applicant's parent, he/she must submit all the documents listed below. 1) Affidavit of Financial Support [**Form 4-1**] 2) Sponsor's employment certificate or certificate of business registration 3) Sponsor's certificate of balance deposit of more than 16,000,000 KRW ※ 16,000,000 KRW shall be frozen by March 30, 2025 ※ The additional documents can be required while the visa is being issued due to the variation of exchange rate. ※ If the deposits are not frozen, a bank deposit balance certificate has to be submitted within the application period.
	· If the financial guarantor is the prospective academic supervisor of CNU, applicants must submit all the documents listed below. 1) Affidavit of Financial Support [**Form 4-2**] 2) A CNU prospective academic supervisor's certificate of employment 3) A Confirmation Letter for Prearranged Scholarship Grant from president of [**Form 5**] ※ If the total payment amount is less than 16,000,000 KRW per year, a bank deposit balance certificate of the applicant or the applicant's parents must be submitted for the deficiency. 4) A proof of research project stating budget(including labor cost) is additionally required. ※ Depending on the country(circumstances), additional documents may be requested after acceptance

6. Tuition and Fees

A. Tuition and Fee

※ As of 2024, subject to change every year

GEST (Graduate school of Energy Science and Technology)	Tuition and Fees (Currency unit : Korean Won)		
	Entrance Fee (A) (Just for the 1st semester)	Tuition (B)	Total (A)+(B)
Master course & Doctoral course	181,000	3,910,500	**4,091,500**

B. Payment of Tuition Fees

1) Term of payment : January 7th(Tue), 2024 ~ January 10th(Fri), 2025

2) Payment in Korea
  - Location : Banks designated by CNU (Hana Bank, Woori Bank)
  - Method of payment : Transferring money by wire transfer or going to the bank in person after printing tuition bill
  - Time available : From 09:00am to 4:00pm, bank business hours in Korea.
  - Account numbers are distinguishable for each person and the depositor is not need to be same as successful applicant.

3) Bill of tuition payment
  - The exact amount of tuition fee will be stated on the bill.
  - Place for printout : CNU website(http://plus.cnu.ac.kr) → 대학생활 → 학생민원서비스 → 신입생 등록금 고지서 → Fill in the blank with application number and birth date → 조회

7. Medical Insurance

A. Mandatory Insurance
  1) Every international student must have an insurance according to the policy of Korean government.
    ※ 「National health care insurance by Korean National Health Insurance Service」
  2) Detailed information about signing in website and payment will be notified to successful applicants after announcement of admission results.
    ※ Please contact The Office of International Affairs in regards to insurance.
      (+82-42-821-8824, cnuint@cnu.ac.kr)

8. Issuance of Official Admission Certificate and Visa

	Note
Period	**February 2025**
Place	**CNU Office of International Affairs. ☎042-821-8822(Chinese), 8824(The others)**
Target	Issued to applicants residing outside Korea and who must request for visa issuance to the embassy ※ Those who reside in Korea are not subject to distribution of Admission Certificate, and applicants will be regarded as domestic/abroad alien depending on the possession of a valid visa written in the application form
Procedure	**Final Decision for Successful candidates** ↓ **Payment of tuition** ↙ ↘ <table><tr><td>**Successful candidates in Korea (VISA issued)**</td><td>**Successful candidates out of Korea (VISA needed)**</td></tr><tr><td>Applicants have to apply for changing the type of VISA or prolonging the period for residence to the Office of International Affairs ※ **For Applicants who graduated from a university outside of Korea, documents proving graduation certificate (Apostille or consular confirmation) are only accepted if issued within 3 months from the date of application for visa change or extension.**</td><td>The certificate of Admission will be sent to successful candidates via E-mail. ↓ Applicants should bring the visa issuance documents to the Korean embassy in their country and get the D-2 visa issued. ↓ Register to obtain an "Alien Registration Card" at the Office of International Affairs at CNU. (Within 90 days of the arrival date)</td></tr></table>
Important Notes	▪ Successful applicants who have not submitted the documents which verify applicants' final academic record(http://www.cdgdc.edu.cn or http://www.chsi.com.cn, Apostille certificates or certification by the embassy) within the submission deadline, cannot be issued for certificate of admission from Chungnam National University. ▪ According to 'the Guidelines of Visa Issuance and Residence Management of Foreign Students', changes in school are limited for the same degree courses in Korea. Successful applicants are required to return to the applicant's country immediately after the announcement of admissions decision, obtain study visa and re-enter Korea. ※ Restriction e.g. 1) **Being admitted to Chungnam National University Master's degree course after <u>dropping out of</u> a Master's degree at another university in Korea** 2) **Being admitted to Chungnam National University Master's degree course after <u>graduating from</u> a Master's degree at another university in Korea**

9. Scholarships

A	**Scholarships (Student Affairs Office)** ※ Scholarships student will be selected by each department from the second semester (depends on the budget).
	·**Grade A scholarships** (Waive Tuition and Fees only for first semester) - Require TOPIK Level 5 or TOEFL iBT 95, IELTS 6.5, New TEPS 386, TOEIC 800 ·**Grade B scholarships** (Waive about 40% of Tuition only for first semester) - Require TOPIK Level 4 or TOEFL iBT 71, IELTS 5.5, New TEPS 327, TOEIC 700 ※ This policy may be changed according to the decision of CNU Scholarship Committee. ※ Language certificate must be submitted within the application period.

10. Dormitory

※ Dormitory Information below is subject to change.

Requirement	■ The priority goes to some of the successful applicants who requested room for dormitory during the application period. The entrance qualification will be given to those who paid rent fees including tuition after the announcement of successful applicants. ■ All successful applicants must submit the required documents (tuberculosis diagnosis, etc.) ■ Rooms are randomly assigned.
Rent Fees	■ The specific amount of rental fees for 2024 is posted on Dormitory homepage. (http://dorm.cnu.ac.kr/html/kr/) Please refer to it. ■ Rent Fees(Fall semester, 2024) _(table below)_ ■ Meal Plans(Fall semester, 2024) _(table below)_ ※ 3,900 for a separate payment of meal ■ All regular dorm student (except for married students, who lives in building 12 & 13 and Baekhaengsa) are provided with 2 meals a day(breakfast or lunch 1 meal, dinner), only for weekdays. - The students can choose particular meal type among 4 categories on weekends - Meals for weekdays (lunch) and weekends are available by payment
Announcement of room assignment	■ **January 21(Tue.), 2025 (scheduled for 14:00), announcement on the dormitory homepage.** ※ The successful applicants must check the 'notice for residents' by themselves. ■ **Payment of rental fees(planned) : March 20(Thu.) ~ March 21(Fri.), 2025 / 09:00~23:00 for 2 days** **- Method : Using individual virtual accounts or credit card(KEB Hana, Woori, Shinhan or KB card only)** ※ Dormitory fees will be paid after arrival to prevent problems caused by exchange rate fluctuations and erroneous deposits
Information	■ Counseling : +82-42-821-6181, dormitory@cnu.ac.kr ■ http://dorm.cnu.ac.kr/html/kr/guide/guide_060501.htm

Rent Fees(Fall semester, 2024)

Type	Fees			Remark
	Room Fees(A)	Meal Fees(B)	Total(A+B)	
2People/1Room	673,200 Won	Type 1 ~ Type 4	1,243,890 ~ 1,369,980 Won	2 Building

Meal Plans(Fall semester, 2024)

	Type 1 weekdays	Type 2 weekends 2 meals	Type 3 weekends 4 meals	Type 4 weekends 6 meals
Meal Plans	570,690 Won	611,780 Won	649,990 Won	696,780 Won

연구계획서(Study Plan)

학 위 과 정 (Degree Program Applied for)	☐ 석사(Master's degree) ☐ 박사(Doctoral degree) ☐ 석·박사통합(Combined Master's & Doctoral degree)
지 원 학 과 (Department Applied for)	에너지과학기술학과 (The Department of Energy Science and Technology)
성 명 (Name)	

1. 주요 연구(관심)분야(Main field of Research Interest) :

2. 연구의 목적(동기)(Research Goal):

3. 연구의 방법 및 진행계획(Research Method and Process Plan) :

※ 11포인트로 작성하고 부족 시 에는 뒷면 또는 추가로 사용할 것

[Form 2]

석사학위 논문요약서
(Abstract of Master's degree Thesis)

박사학위과정 (Doctoral degree)	
지 원 학 과 (Department Applied for)	에너지과학기술학과 (The Department of Energy Science and Technology)
성 명 (Name)	

※ 11포인트로 작성하고 부족 시 에는 뒷면 또는 추가로 사용할 것

어학능력 확인서
(Confirmation Letter for Language Capability)

학 위 과 정 (Degree Program Applied for)	☐ 석사(Master's degree) ☐ 박사(Doctoral degree) ☐ 석·박사통합(Combined Master's & Doctoral degree)
지 원 학 과 (Department Applied for)	에너지과학기술학과 (The Department of Energy Science and Technology)
성 명 (Name)	

　본인은 상기의 지원자가 충남대학교 에너지과학기술대학원 학위과정에서 어학관련 입학기준을 충족하지 못하지만, 아래의 사유로 수학할 능력이 있음을 확인합니다.

The applicant named above does not have the language test score required by our university. However, I confirm that the applicant is considered to be capable of studying at Chungnam National University graduate program for the following reasons.

○ 가능 언어[Capable language]
　　　☐ 한국어(Korean) ☐ 영어(English)
○ 어학능력 확인 방법[Method of checking language proficiency]
　　　☐ 전화(Phone call) ☐ 이메일(E-mail) ☐ 기타(etc)
○ 추천 사유[Reason for recommendation]:
　　지도예정교수가 추천사유 기재

년　　　월　　　일

지도예정교수(Prospective academic professor)

학과(Department) :

성명(Name) :　　　　　　　(인) or Signature

유학경비부담서약서
(Affidavit of Financial Support)

☐ Applicant Information

- Name:

- Date of Birth:

- Nationality:

귀하의 유학경비를 부담할 개인이나 기관을 쓰시오.
(Please write the name of the sponsor to provide all the funds during applicant's studies)

- 개인 또는 기관(Name of Sponsor):

- 직업(Occupation):

- 주소(Address):

- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 일체의 경비 부담을 보증합니다.
(I/We hereby sponsor the above applicant all the funds including tuition & fees, living expenses during his/her studies.)

날짜(Date):

보증인(Guarantor):

서명(Signature):

충남대학교총장 귀하

유학경비부담서약서
(Affidavit of Financial Support)

☐ Applicant Information

- Name:

- Date of Birth:

- Nationality:

귀하의 유학경비를 부담할 개인이나 기관을 쓰시오.
(Please write the name of the sponsor to provide the funds during applicant's studies)

- 개인 또는 기관(Name of Sponsor):

- 직업(Occupation):

- 주소(Address):

- 전화번호(Phone Number):

본인은 상기 지원자의 유학기간 중 연구 수행 경비 지급을 통한 유학 경비부담을 보증합니다.
(I hereby sponsor the above applicant the funds including tuition & fees, and living expenses by providing research project expenses during his/her studies.)

날짜(Date):

보증인(Guarantor):

서명(Signature):

충남대학교총장 귀하

장 학 금 지 급 예 정 확 인 서
(Confirmation Letter for Prearranged Scholarship Grant)

□ 지원자 정보 applicant's information

학 위 과 정 (Degree Program Applied for)	□ 석사(Master's degree) □ 박사(Doctoral degree) □ 석·박사통합(Combined Master's & Doctoral degree)
지 원 학 과 (Department Applied for)	에너지과학기술학과 (The Department of Energy Science and Technology)
성 명 (Name)	

본 대학원에서는 충남대학교 에너지과학기술대학원 지원자

(Name:) 에 대하여 학위과정동안 연구수행비 형식의 장학금을 지급할

것임을 확인합니다. (This university will grant the scholarship to the applicant for

admission to Graduate School of Energy Science and Technology of Chungnam National

University during his/her studies by providing research project expenses.)

- 과 제 명 title of research : _____
- 연구책임자 chief of research : _____
- 연 구 비 amount of project expenses : 금_____원정(₩_____)
- 지원예정액 amount of prearranged research grant for students
                        : 매달 약_____원
- 연 구 기 간 period of research :
- 지원예정기간 period of granting :   년   월 ~   년   월

년   월   일

지 도 예 정 교 수(Prospective academic professor)

학과 Department : _____ 직급 : _____

성명 Name : _____ (인 or Signature)

충남대학교 총장
President of Chungnam National University