

Congratulations on your successful admission to Chungnam National University!

Please make sure you fully understand the content below so as not to be at a disadvantage for your admission.

© Information about issuance of an Official Certificate of Admission and Visa:
CNU Office of International Affairs ☎+82-42-821-8822(China), 8824(Other Countries)

CNU 100년,
위대한 미래를 향한 **새로운 출발**

Important Notes for Successful Applicants Undergraduates_Fall 2021

2021. 6.



국제교류본부

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I Tuition

1. Tuition Payment

A. Period: July 13(Tue.) ~ July 16(Fri.), 2021 *09:00~16:00 [Regular Banking Hours]

B. How to Pay

1) Payment in Korea

- Designated Banks: Any KEB Hana Bank, Woori Bank and Nonghyup Bank(NH)
- Using Virtual Payment Account: Make a deposit from any bank(deposit without a bankbook, internet banking, phone banking, CD/ATM, etc.) to a personal account number on the tuition bill
- ※ Applicants do not have to pay the tuition in applicant's name and students are responsible for paying any additional bank fees
- Using Credit Card: HANA Bank card holders and Woori Bank card holders can visit the bank or pay through the bank's web site

2) Payment out of Korea[Transfer money from abroad to CNU]

- ▶ Sender's name must be identical to the student's name on passport
- ▶ Account number will be Individually informed
- ▶ Students who transfer money from abroad must send the below form to okcnu@cnu.ac.kr immediately after transferring money

Degree	Department of Major	Applicant's name (On passport)	Date Tuition was sent (yy/mm/dd)	Name of Person who sent Money
Freshman/ Transfer				

- * 1,100 KRW = 1 USD
- * When paying tuition, add a bank charge of 100 USD.
- * Tuition paid in excess is refundable.

C. Printing the Tuition Bill

- 1) Period: Accessible from July 9(Fri.) 10:00~
- 2) CNU web site(<http://plus.cnu.ac.kr>)→대학생활→학생민원서비스→“신입생 등록금고지서 출력 (<http://cnuis.cnu.ac.kr/EntUrgNotiQ.jsp>)”
- 3) Password: Date of Birth(yyyymmdd)

D. Installment Payments [※ Payments within Korea only]

- 1) For students unable to pay tuition all at once, paying in installments is possible
- 2) Period of Application: July. 7(Wed.) ~ July. 8(Thu.),2021 *09:00 ~ 18:00
- 3) How to apply: CNU web site(<http://plus.cnu.ac.kr>)→대학생활→학생민원서비스→“신입생 등록금 분납신청(<http://cnuis.cnu.ac.kr/EntLoginPpaid.jsp>)”

4) Payment Period

- First Payment: July. 13(Tue) ~ July. 16(Fri), 2021, *09:00-16:00
- Second Payment: Sept. 29(Wed) 2021 ~ Sept. 30(Thu.), 2021 *09:00-23:00
- How to Pay: Same as Section 1.-B. How to Pay

5) Amount of each Installment

- First Payment: the First Tuition Fee
- Second Payment: the Balance of the Total Tuition Fee

6) Notice

- If students do not pay within the above period, the installment payment will be canceled and you must pay all the remaining tuition within additional payment period
- Confirmation of each installment payment will be sent to your mobile phone via a text message. In addition, you can confirm your payments at your department's office

E. Notice about Payments

- 1) If the successful applicant does not pay tuition within the tuition payment period, he or she will be excluded from the admission list
- 2) Tuition should be paid during regular banking hours(09:00~16:00).
- 3) Successful applicants must submit their tuition bill at the bank even if on a full scholarship. If not, admission will be automatically rescinded

4) After payment, please confirm that the payment has been successfully posted

- ※ Confirm the status of your tuition payment by checking “등록금고지서 출력” on CNU web site (<http://www.cnu.ac.kr>)
- ※ Please call the Office of Financial Affairs(☎+82-42-821-5133) if problem arises

2. Notice of Payments

- A. An applicant who wants to renounce his or her enrollment at CNU after completing all of the registration procedures should submit a Registration Waiver Form and a Tuition Refund Request Form to the Office of International Affairs no later than Aug. 20(Fri.), 2021.
- B. CNU will refund tuition to the renouncer for predetermined conditions, which is in accordance with the second clause of Article 6 in the Rules of University Tuition.

Time Frame for Possible Tuition Refund	Possible Tuition Refund Amount
Before the start of the semester	All tuition fees
Before 30 days after the start of the semester	5/6 of tuition fees
Before 60 days after the start of the semester, but after 30 days from the start of the semester	2/3 of tuition fees
Before 90 days after the start of the semester, but after 60 days from the start of the semester	1/2 of tuition fees
Over 90 days after the start of the semester	Non-refundable

II Documents to be Submitted by Successful Applicants

1. Diploma/Graduation(Degree) Certificate

A. Applicants who graduated from a university in Korea

※ Applicants who completed course work(or not graduate) have to finish drop-out procedure in the previous school no later than Aug. 20(Fri.), 2021

Applicants who submitted a certificate of expected degree or completion must submit their official graduation certificate(diploma) and transcript.

B. Applicants who graduated from a university outside of Korea

Applicants who did not submit an official graduation certificate either notarized by the embassy or by apostille must submit their graduation certificate(diploma) and transcript which have been notarized by the embassy or by apostille.

※ For applicants who graduated from a university in China: <http://www.chsi.com.cn>

C. Where and when to submit: Office of International Affairs(E1-1) Room 215

- Applicants who graduated from a university in Korea: Sept. 1(Wed.) ~ Sept. 10(Fri.), 2021

- Applicants who graduated from a university outside Korea: by July. 16(Fri.), 2021

※ Your enrollment can be canceled if you do not submit your graduation certificate(diploma)

2. Application for a Student Card(Smart Card)

A. Period: from Sept. 1(Mon.), 2021~

B. Location: the First Student Hall (1학생회관) KEB Hana Bank(W-8)

C. Please bring your photo(3×4cm), Identification card(passport or Alien Registration Card etc.)

D. Method: Detailed information will be provided after admission.

※ The bank will utilize the photo that you submitted during the application procedure

III Course Registration

1. Date and Time: Aug. 9(Mon.) ~ Aug. 13(Fri.), 2021 *09:30~18:00

※ Refer to CNU web site(<https://plus.cnu.ac.kr/>)-대학생활-학사안내-학사일정

2. How to Register

After reading the“Course Handbook(수강편람)” carefully and a consultation with their department office, successful applicants must register for their courses through the web site(<http://cnuis.cnu.ac.kr/>)

3. Notice

- A. Successful applicants must register for their courses after a consultation with their department office within the above period, after paying the tuition
- B. Login to the web site(<http://cnuis.cnu.ac.kr/>) with your ID(application number) and password(birthday-yyymmdd) and register for courses. After registration, confirm the registered course after finishing the course registration
- C. **Transfer student should be careful for the credit recognition when registering course.**
- D. If you need to change your personal information(e.g. nationality, name), please call office of Academic Supports(☎+82-42-821-5032)

IV Freshman Orientation

- ※ Replaced with distribution of orientation materials for freshmen in consideration of COVID-19 situation.

V Dormitory Guide

1. Expected Move-in date: Aug. 28(Sat.) ~ Aug. 29(Sun.), 2021 *09:00~15:00

- A. Student must comply with **the scheduled dates and check the notice(required documents e.g. TB test result, uploading a photo etc.)** on the dormitory web site (<http://dorm.cnu.ac.kr>) concerning details for living in the dormitory
- B. After Aug. 29(Sun.) 2021, students can move in only during weekdays from 09:00~18:00. However, the moving in procedure is not permitted in lunchtime(12:00-13:00) and on weekends(including the national holidays).
- C. Permission is not granted unless the submission documentation procedure stated in the announcement of precautions has been completed.

2. Duration of stay: Fall semester, 2021

- A. An additional application is required to live in the dormitory for winter vacation and the Spring semester.
- B. Please check the notice as there are no other applications for extension.

3. Dormitory Application and Announcement

- A. Only students who applied for the dormitory during the admission application period are entitled to be selected for living in the dormitory.
 - ※ Students who did not apply for the dormitory during the application period are not qualified.

B. Expected date of announcement for residence list: July 20(Tue.) 2021, 14:00 (tentative)

- ※ Result will be notified in the dormitory web site, and every new resident should be aware of "the Dormitory Notice for New Residents" which is located at the dormitory web site

4. Dormitory Fees

The dormitory fees is approximately 800,000won ~ 1,200,000won. The amount may change due to COVID-19, so please refer to the website.[\[Dormitory Fees \(Click for more information\)\]](#)

- ※ For fees of Fall semester, 2021, please refer to [Dormitory web site]-[생활관비]
- ※ The cost of living includes the cost of meals(breakfast or lunch, and dinner), and the cost of meal and management cannot be paid separately.
- ※ Information of arranged dormitory building and fees can be found on the payment bill for dormitory.
- ※ Students who live in building 12 and 13 must pay the public utility charges(electricity, water, and gas bills) separately.
- ※ Married students have to submit the relative document which clarifies marriage. If not, they will be excluded from the list. Also, there could be a room shortage.

A. Meal Plans

(Currency: Won)

Type	Weekdays (Breakfast/Dinner)	Weekend	Food Expenses	Note
TYPE 1	10 meals	0 meal	518,670	3,500 for a separate payment of meal
TYPE 2		2 meals	559,290	
TYPE 3		4 meals	593,560	
TYPE 4		6 meals	637,530	

※ TYPE 1 is the minimum type, and 10 meals on weekdays(breakfast or lunch, and dinner) are mandatory.

- 1) Choosing breakfast or lunch is mandatory.
- 2) Students who choose breakfast can buy separate meal tickets for lunch.

- ※ Students choose between TYPE 2~4 can use allocated meals for any meal(breakfast, lunch and dinner) on weekends.
- ※ Students can use the dormitory restaurant by purchasing additional meal tickets after using up all of your meals on weekends.
- ※ Except for the residents living in rooms for the married, and building 12 and 13, selecting at least one meal plan is mandatory. If residents want separate payment of meal, he or she should make inquiries to the restaurant(☎+82-42-829-4026).

B. How to pay dormitory fees

- 1) Payment Period: July 22(Thu) 2021 ~ July 23(Fri), 2021, 09:00-23:00
 - 2) Visit the Dormitory web site and print the payment bill *[학생생활관 홈페이지]-[고지서출력]
 - 3) How to pay: Use virtual payment or credit card(KEB Hana Bank, Woori Bank, Shinhan Bank, Kookmin Bank)
 - 4) If you submit a Residence Waiver Form by Aug. 27(Fri.), 2021 18:00, dormitory fees are fully refundable.
- ※ How to apply for waive of residence: [Dormitory Web site]-[입사포기 신청]

5. Notice about Dormitories

- A. If you do not pay the dormitory fees by the payment deadline, it would be considered that you cancel the dormitory.
- B. For detailed information and pictures of the dormitory accommodation, please visit the dormitory web site(<http://dorm.cnu.ac.kr>) and refer to “생활관 살펴보기”
- C. For further details, please call Dormitory Office(☎+82-42-821-6181, extention①).

VI Insurance

1. International students staying in Korea are subject to a mandatory subscription to National health insurance from March 1, 2021.

2. Those subject to enrollment

- A. Those who are not yet enrolled in the National Health Insurance of the Republic of Korea among those who have resided in Korea for six months or more.
- B. Marriage migrants (F-6) are subject to subscription as of entry date into the country (if your alien registration took place later than the date of entry, then from the date of registration)
- C. All foreigners except for those with A (diplomat), B (tourist), C (short-term), and G-1 (miscellaneous) visas: However, among those with G-1, G-1-6 (humanitarian status) and G-1-12 (families accompanying those with humanitarian status) visas are subject to subscription.
- D. Foreign students studying in Korea on D-2(Overseas study) visas are subject to a mandatory subscription to National health insurance(March 1, 2021)

※ The National Health Insurance will be automatically subscribed after Alien Registration Card is being issued which takes normally 2months. Given that, you'd better sign up for your own private insurance in your country which can cover for 2 months or so.

3. Enrollment process: Processed uniformly by the National Health Insurance Service (NHIS) without any separate reporting procedure

※ If changing and reporting the place of residence at a registration government office, the applicant must report the detailed address precisely, such as the apartment or house number, so as not to incur complications from the mis-delivery of mail.

4. For more information, please access the URL below.

(<https://www.nhis.or.kr/nhis/policy/wbhada02400m01.do>)

Any personal information on the application form will be utilized only for the student's academic affairs concerning the student beginning their degree course on Sept. 1, 2021.

<Appendix> Contact Information

Inquiry	Department	Telephone (Area Code: 042)	Homepage
Admissions	International Affairs Office	821-8825	http://ipsi.cnu.ac.kr/html/uadm
Visa Issuance		821-8822, 8824	http://cnuint.cnu.ac.kr/
Registration	Financial Office	821-5133	
Scholarship	Student Affairs Office	821-5081, 5084	
School Registration	Academic Supports Office	821-5032~4	
Course Registration			
Dormitory	Dormitory	821-6181	http://dorm.cnu.ac.kr
Humanities	Korean Language and Literature	821-5321	http://human.cnu.ac.kr
	English Language and Literature	821-5331	http://english.cnu.ac.kr
	German Language and Literature	821-5341	http://german.cnu.ac.kr
	French Language and Literature	821-5351	http://french.cnu.ac.kr
	Chinese Language and Literature	821-5361	http://human.cnu.ac.kr
	Japanese Language and Literature	821-5371	
	Sino-Korean Literature	821-5381	http://sinokor.cnu.ac.kr
	History	821-5391	http://human.cnu.ac.kr
	Korean History	821-6311	
	Philosophy	821-6321	
Archaeology	821-6381		
Social Sciences	Linguistics	821-6391	
	Sociology	821-6331	http://socio.cnu.ac.kr
	Library Information	821-6351	http://munhun.page1.co.kr
	Psychology	821-6361	http://cnupsy.ezshosting.com
	Public Administration	821-5841	http://cnupa.storee.co.kr
	Political Science and Diplomacy	821-5851	http://politics.cnu.ac.kr
	Communications	821-6371	http://www.cnucomm.net
Economics and Management	Social Welfare	821-6471	http://welfare.ngelnet.com
	Economics	821-5521	http://cem.cnu.ac.kr
	Business Administration	821-5531	
	International Trade	821-5551	
Asia Business International Studies	821-5960		
Natural Sciences	Mathematics	821-5421	http://math.cnu.ac.kr
	Information and Statistics	821-5431	http://stat.cnu.ac.kr
	Physics	821-5451	http://physics.cnu.ac.kr
	Astronomy and Space Sciences	821-5461	http://astro1.cnu.ac.kr
	Chemistry	821-5471	http://chem.cnu.ac.kr
	Biochemistry	821-5481	http://biochemistry.cnu.ac.kr

Inquiry	Department	Telephone (Area Code: 042)	Homepage
Natural Sciences	Geological Sciences	821-6421	http://geo.cnu.ac.kr
	Marine Environmental Sciences	821-6431	http://ocean.cnu.ac.kr
	Dance	821-6481	http://dance.cnu.ac.kr
Engineering	Architecture (5-year program)	821-6280	http://archi.cnu.ac.kr
	Architectural Engineering	821-5621	http://archi-eng.cnu.ac.kr
	Civil Engineering	821-5671	http://civileng.cnu.ac.kr
	Environmental Engineering	821-6671	http://envi.cnu.ac.kr
	Mechanical Engineering	821-5641, 6641	http://me.cnu.ac.kr
	Naval Architecture and Ocean Engineering	821-6621	http://ship.cnu.ac.kr
	Mechatronics Engineering	821-6871	http://mec.cnu.ac.kr
	Aerospace Engineering	821-6681	http://aero.cnu.ac.kr
	Materials Science and Engineering	821-6631	http://mse.cnu.ac.kr
	Electrical Engineering	821-5651	http://elec.cnu.ac.kr
	Electronics Engineering	821-5661	http://ee.cnu.ac.kr
	Radio and Information & Communications Engineering	821-6861	http://rice.cnu.ac.kr
	Chemical Engineering and Applied Chemistry	821-5681	http://ceac.cnu.ac.kr
	Organic Materials Engineering	821-6661	http://polyfiber.cnu.ac.kr
Agriculture and Life Sciences	Crop Science	821-5721	http://crop.cnu.ac.kr
	Horticultural Science	821-5731	http://horti.cnu.ac.kr
	Biobased Materials	821-5751	http://wood.cnu.ac.kr
	Environmental and Forest Resources	821-5741	http://forestry.cnu.ac.kr
	Animal and Dairy Science	821-5771, 5781	http://animal.cnu.ac.kr
	Applied Biology	821-5761	http://abio.cnu.ac.kr
	Bio-Environmental Chemistry	821-6731	http://bec.cnu.ac.kr
	Food Science and Technology	821-6721	http://fst.cnu.ac.kr
	Agricultural and Rural Engineering	821-5791	http://are.cnu.ac.kr
	Biosystems Machinery Engineering	821-6711	http://bme.cnu.ac.kr
	Agricultural Economics	821-6741	http://agrieco.cnu.ac.kr
Human Ecology	Clothing and Textiles	821-6821	http://cloth.cnu.ac.kr
	Food and Nutrition	821-6831	http://fdnutri.cnu.ac.kr
	Consumer Science	821-6841	http://cli.cnu.ac.kr
Nursing	Nursing	580-8321	http://nursing.cnu.ac.kr
Biological System Sciences	Biological Sciences	821-5491	http://sbb.cnu.ac.kr/bio
	Microbiology and Molecular Biology	821-6411	http://sbb.cnu.ac.kr/micro